

Supplemental HSE Requirements – Conventional



SUPPLEMENTARY HSE REQUIREMENTS

This appendix defines the **Conventional business unit specific HSE requirements** to be complied with by the Supplier while performing services on **Conventional locations**. In some cases, the requirements listed below are in addition to, or in replacement of the noted HSE Schedule. If clarification is required, please contact your Cenovus representative.

ORIENTATION and TRAINING

The requirements below are in addition to HSE Schedule 3.3 Section 22 and Section 23.

The following courses are required to access any Conventional Work Sites:

- Cenovus Safety Orientation – Course ID: 404
- Life Saving Rules Introduction – Course ID: 336
- All workers must have a valid first aid ticket that is equal to or greater than Intermediate First Aid.
- H₂S Alive – (Energy Safety Canada H₂S Alive, substitute courses are not permitted)
- WHMIS
- TDG, if applicable to the work scope
- Any other certificates that pertain to your specific work activities.

NOTE: To complete the Cenovus provided orientations and training, visit cenovuslearns.com available at [Supplier Orientation & Training – Cenovus.com](https://cenovuslearns.com/supplier-orientation-training).

Work Authorization and Permitting

The requirements below are in addition to HSE Schedule 3.3 Section 25.

- All supplier representatives who accept CVE permits on behalf of their company, must have completed Western Canada Upstream (WCU) Permit Receiver – Course ID: 423 on cenovuslearns.com.
 - Permit receiver must be physically present for the duration of the permitted scope of work.

Personal Protective Equipment (PPE)

The requirements below are in addition to HSE Schedule 3.3 Section 39.

- Hooded garments (Hoodies) are prohibited
- Anti-slip traction aids must be worn when snow or ice conditions present the potential for slips and falls.
- All suppliers working in Conventional hazardous location must have the following:

- A four head (CO, H2S, O2, LEL) personal gas monitor that has been bumped and calibrated in accordance with manufacturers specifications
- FR outerwear with high visibility striping
- Hard hat
- Hard toed footwear that provides above the ankle support
- Hand protection appropriate to work scope hazards
- Eye Protection appropriate to work scope hazards
- Be clean shaven. Long hair to be secured.

The supplier must ensure PPE is appropriate for the task in conjunction with Cenovus requirements and applicable Standards

Fit for Duty

The requirements below are in addition to HSE Schedule 3.3 Section 6.

- Workers and supervisors on Cenovus sites will not exceed 24 consecutive days worked.
- Days of rest must follow applicable jurisdictional requirements.

Driving

The requirements below are in addition to HSE Schedule 3.3 Section 42.

- All vehicles must have a first aid kit that meets or exceeds jurisdictional requirements
- All vehicles must be equipped with a minimum 80 BC fire extinguisher
- All vehicles driving on radio-controlled roads must have a functioning radio and must call their travel path km's as per jurisdictional requirements
- Off-Highway Vehicles (OHV) (UTV, ATV, AUV, Ski-doo, Argo, etc.. Minimum equipment includes:
 - Head lamp
 - Tail lamp
 - Muffler
 - Fire Extinguisher
 - Safety Helmets MUST be worn
 - If ROPS equipped, a seat belt must be worn except when operating on water
 - Valid operator's training certificate

Incident Management

The requirements below are in addition to HSE Schedule 3.3 Section 16.

- All incidents must be verbally reported immediately to the Cenovus Representative.
 - Initial incident reports must be submitted within 48 hours.
 - Formal investigations must be submitted within 30 days unless extended durations are approved.

Fall Protection

The requirements below are in addition to HSE Schedule 3.3 Section 27.

- Fall protection must be utilized at 3m (10 ft) or higher, unless there is an unusual possibility of injury falling from a lower height.
 - In British Columbia, chin straps are required on hard hats when working at heights.
- All suppliers who work at heights must have a drops program in place.

Confined Space

The requirements below are in addition to HSE Schedule 3.3 Section 28.

- Documented Emergency Response Plan must be in place before starting confined space work scopes.
- Competent rescuers must be available prior to work beginning.
- Workers must have valid confined space entry training.